

MINUTES OF THE PILLANS POINT SCHOOL BOARD OF TRUSTEES MEETING HELD ON WEDNESDAY 21 MAY 2014

PRESENT: Jason Benton, Matt Simeon, Theresa Rosborough, Carol Spooner (Minutes Secretary), Cherie Horne, Mel Katu(left meeting 7.40pm)
Craig Wilson, Michael Attwood, Blair Myles, Paula Purser

1. Open Meeting, welcome. Time: 5.30pm	Led By
<p>Craig welcomed everybody to the meeting. Apologies: Vanessa Hamm</p> <p><i>Resolved: that the Minutes of the Meeting held 19 March be confirmed as a true and correct record. Simeon/Benton motion carried</i></p> <p>Correspondence Add: Brian Dillon's board resignation letter. Jason spoke to the correspondence Union leave entitlement NZSTA template to make submissions to AGM NZSTA - IES Elections – Hall use MoE Maths and Science study. No real benefits for our children NZSTA delegate registration</p> <p><i>Resolved: that the Inwards Correspondence for May 2014 is received and the Outward Correspondence is approved. Benton/Katu motion carried</i></p>	

2. Discussion Points

Maths Update

Paula Purser- maths team leader -delivered to the board a summary of the inquiry into mathematics. 2014 is a discovery year tracking progression and growth of children throughout the maths curriculum. PAT testing for yrs 3-6 and JAM has been introduced into the junior school.

Team leader and staff workshops have been attended with a parent evening workshop to be held week 5.

Writing Update

Theresa delivered her summary of writing practices in the school. Writing discovery is now in its 3rd year with asTTle being the tool used. Discussion had around writing practices. Further discussion had about different standards within the school for homework: a sense of loss of communication between parent and school. How do parents know where their child is at?

A task list system as an alternative to current homework practice.

As a result of discussion the board has asked Matt to survey the parents re their thoughts on homework. Matt to report back to the board.

Craig to submit article for school newsletter to inform parents that this is a board consideration.

Financial Report

Blair spoke to finances giving a visual report.

Time has been spent upgrading presentation of budget figures to allow transparency.

Board agrees to drawing down 50% of International Student income for tuition already given in t 1 and 2.

Motion carried

Resolved: that the cheques for March of \$120597 be approved.

Simeon/Wilson

Resolved: that the cheques for April of \$126532 be approved.

Simeon/Wilson

Resolved: That the financial report for May be accepted.

Myles/Benton carried



3. Members Reports

Mel spoke to her report

Kapahaka up and running with support from a parent to assist Toni and Mel.

Matariki events to be shared with parents via facebook.

Marae visit to Otumoetai College set for 26 June then college students in our school the following day to assist with activities.

Mel currently working on stories behind the school houses.



4. Principals Report and Discussion Points

Matt spoke to his report

Roll growth steady. Creating some problems with teaching space, admin space, storage.

Special funding available which school may be entitled to receive to increase footprint.

ipad 1:1 class working well

Charter - confirmation received.

Depreciation rates required to be reviewed annually

Matt moved that the board accept depreciation rates as per his report.

Simeon/Wilson carried

Property

New classroom build - Matt handed floor to Jason who declared a Conflict of Interest regarding build as it is his intention to tender for the job with approval of the board.

Matt moved that a conflict of interest point be included on the agenda for each meeting as a procedure reminder.

Discussion had around how best this situation can be managed.

Matt gave further information around visit to a number of local schools to view building design, trip with Jason Benton to Australian school conference, appointment of Project Manager.

Matt moved that Brent Elton from Tectum be appointed as Project Manager

Simeon/Wilson carried

Pool Upgrade

Discussion had at PTA meeting where it was agreed that the PTA put \$30000 towards upgrade - fibreglass, solar heating and sunshade.

IES - Investing in Education Success.

Matt outlined to the board the background of this Govt initiative.

Resignation of Board Member (Brian Dillon)

Matt moved that Brian's letter of resignation as a voted parent representative be accepted.

Simeon/Wilson carried

Process of selection is option in this instance to fill vacancy. Discussion had around best way of approaching any prospective board member.

Craig moved that the board has resolved under section 105 of the Education Act 1989 to fill the vacancy by selection.

Wilson/Simeon carried

Craig moved that the board go into committee – 9.15pm to discuss a personnel issue and update of Principals appraisal. Board came out of committee at 10.10pm.

6. Close of Meeting Points

1. **Chairperson closing remarks**
2. **Action Points**
3. **Preparation for next meeting**
4. **Close: 10.10pm**
5. **Next Meeting - Wednesday 18 June 2014**

Chairperson:

Date:

