

MINUTES OF THE PILLANS POINT SCHOOL BOARD OF TRUSTEES MEETING HELD ON WEDNESDAY 25 MARCH 2015

PRESENT: Jason Benton, Matt Simeon, Theresa Rosborough, Carol Spooner (Minutes Secretary), Michael Attwood, Paul Read, Vanessa Hamm (arrived 6.00pm), Blair Myles, Cherie Horne, Paul Stott

Apologies: Mel Katu

Open Meeting, welcome. Time: 5.30pm

Conflicts of Interest Brother of Paul Stott works for Lysaghts who are contractors involved in school build.

Resolved: that the Minutes of the Meeting held 25 February be confirmed as a true and correct record.

Attwood/Horne

Carried

Correspondence:

Jason spoke to correspondence

Resolved: that the Inwards Correspondence for March 2015 is received and the Outward Correspondence is accepted.

Attwood/Myles

Carried

Staff Rep Report:

Report taken as read.

Has been a busy term with more of the same for term 2 with a lot of planning being put into activities for next term.

Michael moved that Staff Rep Report be accepted

Horne/ Benton

Carried

Principals Report:

Matt spoke to his report

Roll numbers continuing on a slight upward trend.

Homework / Home Learning in practice. Clarified with parents how system works via a PAL booklet with homework activities based around the schools key competencies.

85% attendance for parent interviews - slightly down on previous years.



Assessments - PAT maths have been completed. Writing sample testing to be done term 2.

Report back with results term 2

Parent Communication more sent out online now. Still some work to be done to make sure school news reaches all parents.

School Docs policy reviews on track.

Resignation of Owen Allsop at end of week 2 term 2. Marion Kirby will replace Owen starting week 3 for 4 days per week. Tara Culver to work Friday.

Letter to parents of Owen's class to be sent home last week of term 1.

Appointment for some permanent positions to be made early term 2 and to retain several fixed term positions.

As some positions are to be permanent, vacancies must be advertised and a board member must be part of appointments committee.

Vanessa Hamm will act as board representative for these appointments.

Matt and Theresa currently working through staff appraisals.

New caretaker to replace David Bain - Shayne Smith- who will work mornings as a groundsman.

Finances - discussion had on payment of compulsory activity fees and school donations. Percentage of donations paid down on last years figures.

Vanessa to write a letter to parents in an effort to boost donation payments.

Financial Report:

Blair spoke to finances

Modified cashflows now used to identify budgets more easily.

An A and B budget to be run side by side.

Capital works report included to advise finances on building project.

Matt to check terms of money moving.

Has had conversations with bank.



Michael moved that the payments be accepted

Resolved: that the cheques for January of \$62831.53 and February of \$91769.50 be accepted.

Attwood/ Stott

Carried

Property

Phone connection to relocated rooms is being sorted.

Matting on playground needs repair after damage by contractors but some of the playground will be relocated to make way for new building.

Discussion how to manage this. A possibility of being able to move half the playground alongside the astroturf vs a new playground sited elsewhere. And also the provision of a junior playground.

Consensus is that repairs to matting should be investigated and Matt will explore options on playground relocation.

A sandpit also would be a requirement.

Fencing project to be completed by end of April.

Building project remains in progress. Some dispute in pricings.

Discussion had.

Hall conversion funding to be made available by Ministry of Education.

Conversion of hall to be made to suit KLC group.

Ministry of Education has made recommendation for a further two roll growth classrooms. Some options around allocation of these funds.

More discussion around best use and design possibilities.

Broken water main between KLC and Admin office to be replaced.

Paid for from 5YA. Work on this to be done during April school holidays.

Tree behind room 7 has broken path and damaging pipes. Solution needed. Matt to investigate tree removal and drain replacement.

Michael moved that board go into committee to discuss Principal appraisal 9.10pm

Attwood / Read

Board came out of committee 9.48pm

Meeting closed 9.50pm

Close of Meeting Points
Chairperson closing remarks
Action Points
Preparation for next meeting
Close pm
Next Meeting - 13 May 2015

Chairperson:

Date:

