

CONFIRMED MINUTES

PPS BOARD MEETING 15



At the **PPS Board Meeting 16** on **22 Aug 2024** these minutes were **confirmed as presented**.

Name:	Pillans Point School
Date:	Monday, 1 July 2024
Time:	5:00 pm to 7:45 pm (NZST)
Location:	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
Board Members:	Rachael Arthur, Jacqui-Ellen Price, Marty Mayston (Chair), Clay Fulcher, Katie Pritchard, Liam Geraghty, Lucy Sheppard, Monique Brooks
Attendees:	Paula Brinsden, Sarah Warr, Jason Morgan
Guests/Notes:	Rachel Chaney

1. Opening Meeting

1.1 Karakia

1.2 Interests Register

1.3 Confirm Minutes

PPS Board Meeting 14 23 May 2024, the minutes were confirmed as presented.

Kahikitia and Kaumatua spelling updated in previous minutes - Rachael confirmed.

1.4 Action Item List

Due Date	Action Title	Owner
30 Sept 2023	Track Northland tragedy Status: In Progress	Jacqui-Ellen Price
29 Feb 2024	Aspirational playgrounds Status: In Progress	Katie Pritchard
30 Apr 2024	What is our WHY? Status: Completed on 18 Jun 2024	Lucy Sheppard
30 Sept 2024	Draw up roster for attendance at staff meeting Status: In Progress	Clay Fulcher

2. Board Actions

2.1 What is our Why?

Discussion on Ka Hikitia document. Making things equitable and meeting rights. Maori achieving as Maori and perception shifts required among the school community. Very complex strategies and considerations in meeting the sense of belonging / sense of me requirements.

Broke into groups to discuss identifying where our Strategic Plan ties in to Ka Hikitia. Satisfied that we are ready to move onto Hautu. Next steps: Refresh on nelps and linking to Ka Hikitia.

Operationally this is a core process that is already happening. Genuine process and partnership building is well underway.

To Do: Add Maori to People section in Strategic Plan.

2.2 Grant Resolution

Approval for Lucy to apply for grant for blinds and busses.

3. Subcommittees

3.1 Pool subcommittee

4. Management Reports

4.1 Finance Reports

May worked essentially to budget. Ops grant came in lower due to clawback in support staff pay equity wash up.

Liam and Rachel C left the meeting at 5.30pm. Liam continued via teams.

5. Building & Property Updates

5.1 Property Summary

Discussion on Tirairaka refurb and repairs finalised to date.

Leaks identified for repair.

Ideally have both turf and cola, but likely way out of price range.

6. Health and Safety

6.1 Health and Safety Committee

Bark - funding. Report received from Independent safety contractor. Plan for cyclical maintenance to refill the bark. Plan asset replacement program on playgrounds. Bark approved for immediate remedy. Bi-annual safety check to be implemented.

7. School Policies

8. Decisions, Discussions & Sharing

8.1 Cultural Narrative/Te Ao Maori update

Rachel Chaney invited to talk on murals. Great meetings with Matua Des - covering important items that are relevant to honoring our story, and tie in to our curriculum. Just a matter of getting funding to implement strategies presented. Seeking sponsorship for the public facing wall. Lucy offered to source grant once artist and designs are confirmed.

Discussions around scope, funding, artist and length of project.

Agreed to move forward. Funding source to be confirmed (likely sponsorship funded), firm quotes to be submitted.

8.2 Staffing

Updated leaving and arriving staff. Slight shuffling will have to happen in Term 4, provisional plan made.

Teacher aide staffing further discussed - funded students vs available Teacher Aide hours and suggested solutions to manage these.

8.3 SLT/Leadership Report

Leadership report read as presented.

8.4 COLA quote AND 3D render from Shade Systems

Discussion around fund sourcing and timing, and which accessories would be needed now vs added later. (Turving to be done after install).

Discussion around best use of the money required to fund the project and when/if consultation is required.

Find when 5ya needs to be spent by. Find out how other schools funded their shortfall. Investigate how to use existing funds to reach target. Wishlist of items that we could otherwise spend the funds on.



5YA funds - COLA etc

Find when 5ya needs to be spent by. Find out how other schools funded their shortfall. Investigate how to use existing funds to reach target. Wishlist of items that we could otherwise spend the funds on.

Due Date: 2 Sept 2024

Owner: Jacqui-Ellen Price

8.5 Learning Support and Pastoral Care Report - July

Summary of initiatives, procedures and funding streams in place at our school to support students.

All schools in the Kahui Ako similarly placed, but we are the only school that uses board funding to support these students.

To include in future reports: financial reality of board fund contribution vs other funding streams - if possible. Annually? End of Year?



Board funded vs Government funded Learning Assistant reporting

To include in future reports: financial reality of board fund contribution vs other funding streams - if possible. Annually? End of Year?

Due Date: 31 Dec 2024

Owner: Paula Brinsden

8.6 2024 Mid year Achievement Data Report

Recap on last year's results. Areas for improvements have been identified and implemented, but more improvements and further unpacking of results required. Teacher upskilling in the current curriculum has been implemented. Alignment documents have been made to set a common base for assessment. Achieving consistency and trust in the data is the ultimate goal.

Emphasis on delivering the prescribed curriculum levels vs historic teaching experience and individual subjectiveness. Plans are in place for Term 3 to discuss and formalise the upcoming curriculum reset and reinforce to the teacher group their understanding of achievement levels. Care needs to be taken in aligning the successful tools and programs used within the school to the updated curriculum.

Data does not reflect that the underachieving students are actually still progressing and not stagnating.

To review: Hero setup / interpretation by the individual teachers. Readability.

Is there any feedback from Intermediate levels in terms of level of knowledge/academic levels by PPS vs other schools.

8.7 Salaries Graph

FYI.

Liam left 7.15pm

8.8 Out of zone enrolment: Term 4 Kea

Fielded a few enquiries already for OoZ enrolment due to lower roll return numbers.

Bureta development looks likely to proceed next year.

9. International

9.1 International update

Short term groups - financially well received. Positive feedback received from Homestay parents. International going well overall.

10. For Noting

10.1 Gobsmacked Show 2025

Possible to have a female lead? Still to be advised of which show we can choose.

Buses - grant to be sourced.

Unfortunately locked into Bethlehem venue.

10.2 Welcome Jason

Grats to Jason for winning the role. We are here to support you.

11. Compliance Reporting

12. In Committee

12.1 General business

Mid year event - Rachael and Monique to organise. 25th July.

13. Closing Karakia

13.1 Closing Karakia

14. Close Meeting

14.1 Close the meeting

Next meeting: PPS Board Meeting 16 - 22 Aug 2024, 5:00 pm

Signature: _____

Date: _____