

CONFIRMED MINUTES

PPS BOARD MEETING 18



At the **Meeting 19** on **27 Feb 2025** these minutes were **confirmed as presented**.

Name:	Pillans Point School
Date:	Thursday, 12 December 2024
Time:	5:00 pm to 7:30 pm (NZDT)
Location:	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
Board Members:	Marty Mayston (Chair), Clay Fulcher, Jacqui-Ellen Price, Katie Pritchard, Liam Geraghty, Monique Brooks, Rachael Arthur
Attendees:	Paula Brinsden, Sarah Warr, Jason Morgan
Apologies:	Lucy Sheppard

1. Opening Meeting

1.1 Karakia

1.2 Interests Register

1.3 Confirm Minutes

PPS Board Meeting 17 7 Nov 2024, the minutes were confirmed as presented.

1.4 Action Item List

Due Date	Action Title	Owner(s)
30 Sept 2023	Track Northland tragedy Status: Completed on 12 Dec 2024	Jacqui-Ellen Price
29 Feb 2024	Aspirational playgrounds Status: Completed on 7 Nov 2024	Katie Pritchard
12 Dec 2024	Sports Shorts Status: In Progress	Sarah Warr
19 Feb 2025	Profiling Learning assistants and their roles in a newsletter Status: Not Started	Paula Brinsden

2. Board Actions

2.1 Policy Review

2.2 Next Year Board Election

Discussion around election processes for 2025. Ok to go with this supplier for online voting. Reminder to make sure that both parents have email addresses in Hero.

Query for staff rep - done manually last year. Agreed to do this part manually again.

3. Subcommittees

3.1 Pool subcommittee

3.2 Sponsorship Update

Discussions around bus costs, contribution from School Activities for Gobsmacked. Seek grants for busses.

Discussion on Mural funds received and mural boards being more feasible now.

Source bus quotes. Uzabus, Bethlehem coachlines, Tranzit

4. Management Reports

4.1 Finance Reports

Planned spending for 2025 to come through in 2024. Non Asset items are the preferred items to spend surplus funds on, likely bark and sand. Future wishlists discussed.

Adrian (Ministry) came to help plan for 2025 budget. A few student specific funding letters came through.

4.2 2025 Draft Budget

Postponed for next meeting. Further internal discussion required.

5. Building & Property Updates

5.1 Property Summary

Taken as read.

6. Health and Safety

7. Decisions, Discussions & Sharing

7.1 SLT/Leadership Report & H&S Committee

Question around trends in H&S. Office team advises of repeat offenders and JM collates too. Asked to note resolutions implemented.

Exit interviews: Offer personal or form. Share between Monique and Clay or other available Board member. Rachael to send out question template.

7.2 Learning support

Overview of all support initiatives supplied over 2024.

2025 Board funded LA's cost - agreement to keep projected non targeted LA wages as board funded. Discussion if that could be better spent elsewhere, but quality teacher aides are "cheaper" and can have more than a dedicated additional teacher. How have our funded LA's taken their role specifications vs their roles before the restructure.

Neurodivergent PLD to raise teacher capability planned for beginning of 2025. Expressed openness to coming to board to discuss problems if teachers feel overwhelmed.

Explanation on Structured Literacy contribution from Ministry and how we are matching the contribution.

Larger number of Kiwi rooms to keep numbers down for 2025. Positive we have got the right people in the right spaces.

7.3 Dancing with the Stars

What are we fundraising for? pump track? pool mega upgrade? something visual, something fun that benefits the community. Create excitement via community vote for winning project.

pool feedback - changing sheds off putting. Dark, drab.

Have visual representations of how the projects could look.

Finer details around liquor licence asked.

7.4 Succession Planning

Noted members likely to leave and potential replacements and structure. Discussions around co-opting and potentially staggering onboarding. Noted interests from future candidates. Transition plans: Changes likely to happen from Term 1 onwards.

Good practice to appoint a deputy at the first meeting after appointing the chair.

7.5 2025 Principal PGC Endorsement

Jacq approved to travel to Singapore for PLD

7.6 2024 Achievement Data Report

Observation around mid-year to end of year numbers. re-calculation of target values happened and affected the data. Still concerns about trusting the data. It still doesn't show how much progress the at or below children are making within those levels. No one student was stagnate in their learning journey. ESOL and international students bring down the data by the very nature of their learning/ language levels.

New curriculum should reset everything. Review of writing programs next year. Plans to track a cohort through the school to track data. Targetting consistent teaching practice.

Comparison of 2025 data vs 2024 - unsure how that will look. Collaboration over the whole Kahui ako is occurring in the background.

Time changes: 99% teachers love it. 2 families have said kids coming home more energetic and eating more.

7.7 2025 - Poutama Reo Action Plan

Taken as read - achievable/aspirational goals discussed.

7.8 2025 Chromebooks

Plan digital vision. Why do we need devices in the school? How many devices will we need to meet this vision.

Plan to revisit this next meeting.

7.9 2024 PGC

the board have signed off and accepted Jacqs professional growth cycle for 2024

8. International

8.1 2024 International

Short term groups struggling to get numbers due to travel costs. Minimum numbers given to agents. Weigh up keeping agent relations vs needs of the school.

9. For Noting

9.1 2024 Equal Opportunity Statement

Taken as Read

9.2 Kahui Ako Organisation

Taken as read

10. Compliance Reporting

11. In Committee

11.1 In Committee

12. Closing Karakia

12.1 Closing Karakia

13. Close Meeting

13.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____