CONFIRMED MINUTES

MEETING 4

At the **Meeting 5** on **26 Mar 2026** these minutes were **confirmed as presented.**

Name:	Pillans Point School
Date:	Thursday, 26 February 2026
Time:	5:00 pm to 7:00 pm (NZDT)
Location:	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
Board Members:	Monique Brooks (Chair), Clay Fulcher, Jacqui-Ellen Price, James McAuley, Katie Pritchard, Sarah Goldsbury, Tahlia Charleson
Attendees:	Jason Morgan, Sarah Warr
Apologies:	Paul Blatchford, Paula Brinsden

1. Opening Meeting

1.1 Karakia

Toni Golding in until 5.30pm to present on curriculum.

1.2 Interests Register

1.3 Confirm Minutes

Meeting 3 4 Dec 2025, the minutes were confirmed as presented.

Minutes approval

Minutes approved

Decision Date: 26 Feb 2026
Mover: Tahlia Charleson
Seconder: Sarah Goldsbury
Outcome: Approved

1.4 Action Item List

Due Date	Action Title	Owner(s)
16 Dec 2025	Change wording of goal in AMP **Status:** Completed on 16 Dec 2025	Jason Morgan
25 Dec 2025	Between meeting approvals **Status:** Completed on 3 Feb 2026	Jacqui-Ellen Price

2. Correspondence Received

2.1 Historical Fenceline issue with Neighbour

Taken as read.

3. Board Actions

3.1 Policy Review

Confirmed read and reviewed.

Discussed some policy feedback received from a parent that sits outside of this review period.

3.2 2026 BOT Workplan

Fluid, base annual workplan, taken as read.

Noted to change "Board of Trustees" to "School Board" language in documentation. Unanimous approval.

3.3 Chair Delegations

Chair delegations adopted as presented.

Chair Delegations

Adopted as presented.

Decision Date: 26 Feb 2026
Mover: James McAuley
Seconder: Clay Fulcher
Outcome: Approved

3.4 2026 Presiding Member & Deputy Appointment

Monique Brooks agreed for Board Chair.

Deputy Chair

Paul Blatchford nominated and voted uninaminously. (Pending acceptance from Paul)

Decision Date: 26 Feb 2026
Mover: Monique Brooks
Seconder: Clay Fulcher
Outcome: Approved

4. Management Reports

4.1 Finance Reports

Taken as read.

4.2 2026 DRAFT Budget

Budget approval

Approved

Decision Date:	26 Feb 2026
Mover:	Sarah Goldsbury
Seconder:	Jacqui-Ellen Price
Outcome:	Approved

4.3 Banking Staffing

Taken as read.

5. Building & Property Updates

5.1 Property Summary

Summary given of current property projects happening around the site. Taken as read.

6. Subcommittees

7. Decisions, Discussions & Sharing

7.1 Curriculum update

Toni talked about the new curriculum team and changes happening with the new curriculums in literacy and numeracy. Plans in place to implement the team's common pedagogy (signature practices implemented through learning from John Hattie) throughout the school with a view to future proofing.

-What we are doing in terms of assessment tools to assess and report the new curriculums correctly.

-We are further along the process due to being early adopters of the systems that are expected to be used.

-Amazing people on our team to steady the ship until all changes have been incorporated from the Ministry.

Frustration with the Ministry and their mixed messaging and missed release dates causing delays to internal planning on PD days etc.

Curriculum and SLT updates for the community discussed.

7.2 SLT/Leadership Report

Taken as read.

Attendance data system updates explained.

7.3 2026-2028 Strategic Plan and 2026 Annual Plan

Taken as read. Review later this year after potential consultation and feedback.

7.4 2026 Attendance

Taken as read.

7.5 2026 Korean trip approval

Approval given for JP to travel to Korea for International student recruitment. Approx $10k investment.

7.6 OIA request

Talked through the OIA request received by us and many other schools in New Zealand. Agreed on the response that we will submit.

7.7 2026 Principal PGC

Taken as read.

8. International

8.1 Diversification

Discussion held over previous International student diversification plans. Conversations paused for now due to current International numbers. Review annually.

Plan for International programme financial analysis in 2027.

9. Compliance Reporting

9.1 Term 1 BOT Assurances

Taken as read.

10. In Committee

10.1 In Committee

Moved to committee 6.45pm.

11. Closing Karakia

11.1 Closing Karakia

12. Close Meeting

12.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature:______________________ **Date:**___________________________