

CONFIRMED MINUTES

MEETING 22



At the **Meeting 23** on **7 Aug 2025** these minutes were **confirmed as presented**.

Name:	Pillans Point School
Date:	Thursday, 26 June 2025
Time:	5:00 pm to 7:30 pm (NZST)
Location:	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
Board Members:	Marty Mayston (Chair), Clay Fulcher, Jacqui-Ellen Price, Katie Pritchard, Liam Geraghty, Lucy Sheppard, Monique Brooks, Rachael Arthur
Attendees:	Jason Morgan, Paula Brinsden, Sarah Warr

1. Opening Meeting

1.1 Karakia

1.2 Interests Register

1.3 Confirm Minutes

Meeting 21 22 May 2025, the minutes were confirmed as presented.

Clay joined online.

Previous minutes confirmed:

Marty approved

Lucy seconded

1.4 Action Item List

Due Date	Action Title	Owner(s)
19 Feb 2025	Profiling Learning assistants and their roles in a newsletter Status: Completed on 5 Aug 2025	Paula Brinsden

2. Board Actions

2.1 Policy Review

Taken as read.

3. Management Reports

3.1 Finance Reports

Tracking well vs budget.

Discussion about reliever costs and class requirements.

Liam stepped out of meeting: 6:10

4. Building & Property Updates

4.1 Property Summary

Taken as read. General breakdown of property projects ongoing and pipelined.

5. Subcommittees

6. Decisions, Discussions & Sharing

6.1 SLT/Leadership Report & Annual Plan summary

Taken as read.

6.2 Mid Year Achievement Report

Following up on trends noticed over the past 4 years. For example, data not matching what we saw in class. Robust investigations took place over many aspects that were inhibiting quality data. PLD instigated and standardised messaging put in place for the teaching staff. Broader range of assessment criteria involved now. PAT's, OTJ's, formative assessments, ministry determined standardised testing models, subjective assessments from many people that interact with the student, not just limited to the classroom teacher. New internal alignment docs have been created to match all the tools to enable consistency. The new curriculum has more specific teaching ranges and expected outcomes. Requesting community feedback on the reporting is being sourced.

What impact does the pedagogical coaching put towards these results? More confident teachers, teams created for specialities. Where to from here with Kahui Ako disbanding? Teachers are empowered to utilise the teacher aides in ways that better support the whole class - good feedback received on the new model. Discussion on differentiating class support vs class material (whole class reading + targeted groups vs strictly targeted groups). More growth mindset practices in place.

Maths strategy discussed. Numicon in the juniors and Maths no problem for the seniors. Planning to research if Maths no problem is suitable for the whole school. Numicon system explained to the board.

Looking forward to utilising the new achievement reporting procedures in the future

Liam back 5.34pm

6.3 'A night with the Stars' update

General feedback on how the practices are progressing.

Amazing work happening by many people in the background. Financial update given by Clay.

Dietary requirements - communication around what is provided and how to communicate with us about special requests. Backup ideas floated for responsible hosting requirements.

Katie joined 6.05

6.4 Out of Zone Enrolments

3 placements offered to relevant respondents.

Further planning required for predicted roll numbers and effective staffing of such.

6.5 Canopy

Discussion on possible funding streams, application time frames etc and the strategy required to satisfy grant requirements. Give a little platform set up for it?

Likely need updated quotes when completing applications.

Query on warranties, lifespan, required maintenance, cleaning, construction contract etc.

Plan on inspecting a canopy that our preferred supplier has done previously. Good feedback from Property Advisor and other education sector people.

Diary:

- documenting resolutions for applying for grants.
- set up a committee after acknowledgement of successful grants
- agreed to contract a project manager - add cost into grant application
- meeting early T3 with Lucy/Jacq to formulate plan

Liam out 6.20 to 6.50

6.6 Health and PE Curriculum consultation data

Taken as read.

6.7 Traffic update

Police will now ticket people waiting in the line for the turnaround bay. Noted that Myres street and other side streets are empty.

6.8 Kahui Ako update

Already have a plan to distribute the Kahui Ako resourcing amongst the existing resourcing that the Ministry supplies. Expecting the Kahui Ako idea/Otumoetai cluster to continue in some way.

6.9 Learning Support Term 2 Report

Taken as read.

6.10 Student/Staff feedback

Interesting/encouraging feedback. Many action points suggested that we will definitely consider.

7. International

7.1 2025 International

Taken as read.

7.2 Date for BOT dinner

Thursday 28th August.

8. For Noting

8.1 Election

Set up sessions to meet current board members for people considering being future board members. Drop off / pickup times?

Friday 18 July (Week 1) 8.30am - 9.30am in staffroom (Clay, Marty). Or reach out by email.

8.2 After meeting Hall update

On 1 July, the Ministry advised that construction of the Hall was funded in such a way that the school should not have "owned" a portion of the building as previously indicated. A separate resolution was raised advising the Ministry that the School was happy to hand that portion back into their portfolio.

Formed resolution 22/01

9. Compliance Reporting

10. In Committee

10.1 In Committee

11. Closing Karakia

11.1 Closing Karakia

12. Close Meeting

12.1 Close the meeting

Next meeting: Meeting 23 - 7 Aug 2025, 5:00 pm

Signature: _____

Date: _____