

CONFIRMED MINUTES

MEETING 19



At the **Meeting 20** on **3 Apr 2025** these minutes were **confirmed as presented**.

Name:	Pillans Point School
Date:	Thursday, 27 February 2025
Time:	5:00 pm to 7:20 pm (NZDT)
Location:	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
Board Members:	Marty Mayston (Chair), Clay Fulcher, Jacqui-Ellen Price, Katie Pritchard, Liam Geraghty, Lucy Sheppard, Monique Brooks, Rachael Arthur
Attendees:	Jason Morgan, Paula Brinsden, Sarah Warr

1. Opening Meeting

1.1 Karakia

1.2 Interests Register

1.3 Confirm Minutes

PPS Board Meeting 18 12 Dec 2024, the minutes were confirmed as presented.

1.4 Action Item List

Due Date	Action Title	Owner(s)
30 Sept 2023	Track Northland tragedy Status: Completed on 12 Dec 2024	Jacqui-Ellen Price
12 Dec 2024	Sports Shorts Status: Completed on 27 Mar 2025	Sarah Warr
19 Feb 2025	Profiling Learning assistants and their roles in a newsletter Status: In Progress	Paula Brinsden

2. Board Actions

2.1 Policy Review

Noted

3. Subcommittees

3.1 Pool subcommittee

Decision to go for other grants to paint the pool, but realise we need to be more strategic on who we approach and what our funding priorities are.

Decision agreed to source digital pool chemical tester.

4. Management Reports

4.1 Finance Reports

Good financial position reached in 2024, especially where we came from.

Budget still to be finalised. Will be done outside of the meeting by Finance member.

4.2 2025 Draft Budget

To check PLD budget.

5. Building & Property Updates

5.1 Property Summary

New open space due to tree removal. What to put there?

Murals looking great! Next one in May.

Planning to draw up a "key" for the murals and what each part means or stands for.

6. Health and Safety

7. Decisions, Discussions & Sharing

7.1 SLT/Leadership Report & H&S Committee

Taken as read.

Discussed the paced release of full new curriculum introduction to teachers - learner first, new curriculum, and tools to implement the curriculum.

7.2 DRAFT 2025 Annual Plan

Discussions about the strat plan, Ministry issues, Government changes. Talked about ERO being directed into higher need schools. Writing goals discussed noting additional literacy teaching implemented. Grey area in middle year reporting being so fresh, setting relevant baseline data and realising appropriate OTJ's.

Pending typo on page 29. Page 25 - Te Reo Maori not just Te Reo.

7.3 Dancing with the Stars

Thanks given to BoT members that have stepped up and volunteered to dance.

Publicity stuff to go live first, but then need to decide on sponsorship streams. Discussions around potential guest numbers, frequency of events and other events of interest for the evening.

Further discussion on the reason for the event. Ideas:

- Investing in bike track
- Playground upgrades
- Increased Teacher Aide funding
- Sensory playground where tree was removed
- Turf between Tui and Moa
- More shaded areas / quiet area
- Something to add value to the school grounds

Plan to poll staff on what they feel would be the ideal target and physical location to put money into
-KP to organise with feedback in one week.

Final decision to be made in conjunction with PTA.

Discussion around what ifs if the funds raised are not enough to complete a project within a year. Can we get a grant to complete a project sooner? Multiple sources of funds to make any project that we choose happen.

7.4 Succession Planning

Talked around what we want for a Board member with the Finance responsibility. Agreed for them to be an accountant. Some names floated. Plan to invite them to a meeting or two.

Co-opting rules discussed.

7.5 2025 - Poutama Reo Action Plan

Updated after feedback received. Review at week 9 meeting.

7.6 2025 Chromebooks

Digital vision on the horizon for review. How do devices fit into the school, the curriculum, and how do they supplement children's learning. What ratios of devices best suit our school. How do we keep the kids safe on these devices.

Staff training required to implement digital plans and utilise the devices appropriately.

Discussion on lease that is ending, and lease that started late last year and how many devices we require at present. Distribution on iPads more evenly across the school. Determining whether the ratios we have now are what we want to continue with.

Agreed to proceed with 100 chromebook lease.

7.7 PPS Bike Track Proposal

7.8 2025 Principal Professional Growth Cycle and PLD for 2025

Read and noted.

Talked through Gold Coast itinerary. Scoping mission for DP's to travel too.

Singapore closes out principal wellbeing fund. Fully approved by board.

Agreed for Paula to travel to Korea this year.

8. International

8.1 2025 International

Started with 13 students. 15 planned and coming.

Chinese group done, Japanese group coming in May.

9. For Noting

9.1 2025 Teacher Only Day presentation

Taken as read.

9.2 BOT Code of Conduct

2025 Code of Conduct signed.

10. Compliance Reporting

10.1 Principal Assurances

A number of annual principal assurances have been confirmed.

11. In Committee

11.1 In Committee

10 minute discussion in committee.

12. Closing Karakia

12.1 Closing Karakia

13. Close Meeting

13.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature:_____

Date:_____