

CONFIRMED MINUTES

PPS BOARD MEETING 12



At the **PPS Board Meeting 13** on **4 Apr 2024** these minutes were **confirmed with the following changes:**

Note on inflatables - put wording on website banning their use in the school pool.

Name:	Pillans Point School
Date:	Thursday, 29 February 2024
Time:	5:00 pm to 7:55 pm (NZDT)
Location:	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
Board Members:	Marty Mayston (Chair), Jacqui-Ellen Price, Katie Pritchard, Liam Geraghty, Lucy Sheppard, Monique Brooks, Rachael Arthur
Attendees:	Paula Brinsden, Sarah Warr
Apologies:	Clay Fulcher, Kevin Piermarini

1. Opening Meeting

1.1 Karakia

1.2 Confirm Minutes

Board Meeting 11 4 Dec 2023, the minutes were confirmed as presented.

1.3 Interests Register

1.4 Action Item List

Due Date	Action Title	Owner
30 Sept 2023	Track Northland tragedy Status: In Progress	Jacqui-Ellen Price
31 Dec 2023	Draw up roster for attendance at staff meeting Status: In Progress	Clay Fulcher
29 Feb 2024	Aspirational playgrounds Status: In Progress	Katie Pritchard
30 Apr 2024	What is our WHY? Status: In Progress	Lucy Sheppard

1.5 Appoint the Presiding member for 2024

Nominations: unanimous Martyn Mayston for presiding member.

Discussions surrounding sustainability of board membership and responsibility levels.

Deputy: Monique nominated and accepted.

1.6 Review Code of Conduct & Delegations

Code of Conduct signed at the end of the meeting. No changes noted.

Delegations discussed. Agreed to push to another date to check details. Determining wording versus liabilities.

Paula to remain Acting Principal.

2. Board Actions

2.1 NZSTA Term 1 checklist

All done.

3. Subcommittees

3.1 Pool subcommittee

\$10k grant approved. \$2.8k ish for us to find ourselves. Planning for the winter season when the pool can be empty.

Discussion around the gap between the step and lip of the pool. To be discussed with the fiberglass company.

To Do: shout out to our lovely and generous grant donors in our newsletter.

Agreed to fund the balance of the works from board funds.

Agreed to disallow inflatables. Too many in the pool increases H&S risks.

3.2 Grants and Sponsorship committee

10k received and iPads bought from grant money.

Small update given on sponsorship plans.

Plan for a subcommittee to collaborate on 'the big thing'. Discussions surrounding high profile people who may draw in guests.

4. Management Reports

4.1 Finance Reports

Showing better than forecast for 2023.

To report back on forecasting for 2024.

5. Building & Property Updates

5.1 Property Summary

Hall will be a split cost as only partially ministry owned.

Tirairaka refurb has been blessed by Matua Des.

Positive feedback from parents and teachers about the refurbished spaces.

5.2 Cyclical Maintenance Plan

6. Health and Safety

6.1 Health and Safety Committee

Need to renew staff carpark sign. Repair the left locked gate for the pathway.

No parking on grass.

Remind teachers to park in the carpark to prevent kids wandering through the carpark.

Remind parents to walk their kids through the pathways and not the middle of the carpark.

7. School Policies

7.1 Policy Review

8. Decisions, Discussions & Sharing

8.1 Defibrillator on school site

Re-submitting grant. Original defib no longer available.

Apply to pub charity for \$3197.86 for AED., cabinet and servicing. Agreed to proceed with this.

8.2 Aspirational Playground ideas

Discussion on how achievable the items on the list are.

Source a canopy company to see viability of having a large scale canopy.

8.3 Chromebook and iPad leasing for 2024

Asset replacement schedule. Tabling iPads and chromebook purchase vs lease again.

Further discussion on lease vs buy. More common to lease. BYOD floated and declined.

Decision hinges on longevity. Agreed for the finance committee to meet outside of the board meeting for further discussion.

Re-source quotes for leasing.

8.4 2024-2026 Strategic Plan

Changed from Prime to Learner First. Current resources will be useable for a short time.

Are we comfortable that we can meet the level of aspirations within the strat plan? Yes. Constant review/revision/monitoring (living documents) to meet targets.

8.5 Legislative changes

FYI on legislative changes around phones, curriculum, strat plan and annual plan.

8.6 Staffing

Appointment committee for DP: Rachael, Temira, Paula, Katie, Marty and Jacq

Looking to start two Kea classes over Term 2.

Discussion around balance point of student numbers vs amount of SLT members.

A number of staff off on ACC at present.

8.7 Curriculum requirements/Achievement data review

Planning on deliberate actions to bring up the achievement data shown.

8.8 Uniform

Discussion around possible new source of hoodie. Agreeable, but concerns over current stock levels.

Other discussion around shorts/skorts for the older kids. Quite a few kids are finding them uncomfortable to wear.

Come back at another date.

Wishlist = girls fitting shorts. Cotton house tees.

Liam left the meeting early due to family commitments.

9. International

9.1 International Term 1 update

9 -> 11 -> 13

T1 -> T2 -> T3

First international group in. Great experience had. They have requested to come back this year. Start of the year was good, but too long.

Group coming in May. Start homestay advertising soon.

Korean lessons funding approved.

9.2 Korean Trip

Board approval given for Paula to attend the 2024 Fair.

10. For Noting

10.1 2024 meetings

11. Compliance Reporting

12. In Committee

13. Closing Karakia

13.1 Closing Karakia

14. Close Meeting

14.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____