

# CONFIRMED MINUTES

## MEETING 20



At the **Meeting 21** on **22 May 2025** these minutes were **confirmed as presented**.

<b>Name:</b>	Pillans Point School
<b>Date:</b>	Thursday, 3 April 2025
<b>Time:</b>	5:00 pm to 7:10 pm (NZDT)
<b>Location:</b>	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
<b>Board Members:</b>	Marty Mayston (Chair), Clay Fulcher, Jacqui-Ellen Price, Katie Pritchard, Liam Geraghty, Lucy Sheppard, Monique Brooks, Rachael Arthur
<b>Attendees:</b>	Jason Morgan, Paula Brinsden, Sarah Warr

### 1. Opening Meeting

#### 1.1 Karakia

#### 1.2 Interests Register

#### 1.3 Confirm Minutes

**Meeting 19 27 Feb 2025**, the minutes were confirmed as presented.

#### 1.4 Action Item List

Due Date	Action Title	Owner(s)
12 Dec 2024	Sports Shorts <b>Status:</b> Completed on 27 Mar 2025	Sarah Warr
19 Feb 2025	Profiling Learning assistants and their roles in a newsletter <b>Status:</b> In Progress	Paula Brinsden

### 2. Board Actions

#### 2.1 Policy Review

Advisory newsletter, taken as read.

### 3. Subcommittees

#### 3.1 Pool subcommittee

Pool cover not being put on by community, and was getting dark earlier. Spool needs to be addressed. Run a review on cover, filter, testing, automation of chemicals, best practices moving forwards.

Definitely needs painting. 16-17k ish.

## 4. Management Reports

### 4.1 Finance Reports

Budget finalised at 13k loss. Due to both Gobsmacked and Camp occurring in the same year. Ops grant up for now, but expected International group profit is down.

Discussions around income received from School Activities vs School Activities expense.

### 4.2 2025 Draft Budget

## 5. Building & Property Updates

### 5.1 Property Summary

Discussed PA system.

Hall discussions are progressing - managed by the Ministry. Questions surrounding payment logistics of the board's share of works.

Require funds to be budgeted for 2026.

## 6. Health and Safety

## 7. Decisions, Discussions & Sharing

### 7.1 SLT/Leadership Report

FYI.

Discussion about the Health & Safety incidents

### 7.2 2025 Annual Plan

Finalised plan - FYI

### 7.3 'A night with the Stars' update

Dancers have started lessons. Tons of effort being put in behind the scenes by everyone involved.

A tentative budget put forward, but quite an expensive event. Venue will sell fast. Marketing begins in Term 2. Voting options mentioned for people's choice. We will put on a really good show. Talked about keeping both venue customers involved - perhaps having a host onsite at the other venue.

Discussions on potential returns and impact of a weak profit vs a substantial profit.

Possible to "template" the process for future events?

Fundraising - COLA back on the table.

#### **7.4 2025 - Poutama Reo Action Plan**

Discussion on how the plan is progressing.

Worldview - Not always. Not always applicable - we could be better in a genuine way. What does it mean for us as a board? We follow tikanga, but how does that influence decision making. What level of decisions require consideration? We are meeting requirements when discussing equity and community involvement.

Te Reo Maori Kupu - what does our criteria look like? Correct pronunciation of local place names to start.

Capability of staff - more work to do, but focus is on new curriculum first. Partially included in new curriculum anyway.

Raises status in the community - plenty of communication in this area.

Self review - continuous.

Building names in Maori - plan to use more in everyday conversations.

Iwi connection - plenty of connection with Kahui Ako and komatua. Gold standard would be inclusion on the board.

#### **7.5 School Shorts sample**

Discussion about updated shorts idea. Sample is good. Agreed to sell now.

#### **7.6 Lifestyle Position**

Lifestyle position vs flexible working arrangements discussed. Potentially scrapping the offering. What is the benefit of having the position for staff over and above our legal requirements?

CRT requirements have led to further difficulties getting relievers etc. Consistency of teachers slips. Future challenges around staffing as it is losing favor as a profession. Being a CRT teacher begins to look more desirable than regular teaching, hence no full time CRT staff.

Plan to re-look at this. This would be a board led decision to rescind the lifestyle position if recommended.

#### **7.7 Zone compliance letter- for review**

Taken as read

#### **7.8 Playground decision**

Playground discussed under fundraising discussion for a Night with the Stars.

## 8. International

### 8.1 2025 International

General overview of T1 progress. Overseas travel form approved and signed.

## 9. For Noting

### 9.1 ERO Communication

Taken as read.

### 9.2 Springboard Trust Update- Jacq's Professional Development

Taken as read.

Future agenda item: Springboard cooperative work involving the board in T2.

## 10. Compliance Reporting

## 11. In Committee

### 11.1 In Committee

## 12. Closing Karakia

### 12.1 Closing Karakia

## 13. Close Meeting

### 13.1 Close the meeting

**Next meeting:** Meeting 21 - 22 May 2025, 5:00 pm

Signature: \_\_\_\_\_

Date: \_\_\_\_\_