

CONFIRMED MINUTES

MEETING 23



At the **Minutes confirmation** on **5 Sept 2025** these minutes were **confirmed as presented**.

Name:	Pillans Point School
Date:	Thursday, 7 August 2025
Time:	5:00 pm to 6:40 pm (NZST)
Location:	Pillans Point School - Staffroom, 101 Maxwells Road Otumoetai Tauranga
Board Members:	Jacqui-Ellen Price, Clay Fulcher, Katie Pritchard, Monique Brooks, Liam Geraghty, Lucy Sheppard, Marty Mayston (Chair), Rachael Arthur
Attendees:	Jason Morgan, Paula Brinsden, Sarah Warr

1. Opening Meeting

1.1 Karakia

1.2 Interests Register

1.3 Confirm Minutes

Meeting 22 26 Jun 2025, the minutes were confirmed as presented.

Marty and Mon approved and seconded.

1.4 Action Item List

Due Date	Action Title	Owner(s)
19 Feb 2025	Profiling Learning assistants and their roles in a newsletter Status: Completed on 5 Aug 2025	Paula Brinsden

2. Board Actions

2.1 Policy Review: BOT assurances for term 3

Taken as read.

3. Management Reports

3.1 Finance Reports

Further financial reviews to happen after this board meeting in preparation for new board.

Discussion around any predicted surplus and setting it up for the next board.

4. Building & Property Updates

4.1 Property Summary

Nothing major indicated in this playground audit. Repairs started on low risk items. More bark in January - potential to purchase earlier?

Feedback from Property Advisor shared, and plan to resolve.

Talked about current roofing project and scope creep from legitimate items noted by the roofer.

4.2 Changes to Property management for schools

Taken as read.

5. Subcommittees

6. Decisions, Discussions & Sharing

6.1 SLT/Leadership Report

Taken as read.

6.2 'A night with the Stars' update

Very positive response from community about the event.

Good amount raised. To be communicated to the public soon. Idea floated to keep doing a mini-event in the between years of a big event - eg quiz night etc.

Plan to have the event committee gather for a review. Larger venue, lower costs etc.

Special auction case: plan to communicate the amount raised for this to the donator.

6.3 Canopy

Short history on grant processes to secure funding for the canopy. The forecasted application dates, who to apply to and who is submitting the application.

More detail to be requested from a supplier to provide to grant companies. Once it has been provided, board will be updated via email and project manager will be advised.

How long is pricing secured based on quote? A few what-ifs raised and talked through.

Board agreed to move ahead with the project. Discussed how much they are comfortable to put toward the project if grants fail (\$200,000 confirmed with potential for further contribution from dropping some other wishlisted projects).

6.4 Developing Principal progression

Taken as read

6.5 Lifestyle Position

KP left the room.

Criteria for qualification refresher given. Discussion around the applications and how it would work for the chosen recipient, and scenario if the recipient declines.

KP invited back

7. International

7.1 2025 International

8. For Noting

8.1 Election

Tuesday 16th scheduled for informal meeting. 5pm

Induction packs required. (SW)

Potential first meeting week 1, Thursday.

9. Compliance Reporting

10. Closing Karakia

10.1 Closing Karakia

11. Close Meeting

11.1 Close the meeting

Next meeting: Meeting 2501 - 9 Oct 2025, 6:00 pm

Moved into committee for further discussion after meeting.

Signature:_____

Date:_____