

## **2022 PTA Meeting #3 Monday 16 May 2022 Minutes**

**Present:** Sharon Smith, Monique Geraghty, Adelle Du Plessis, Lucy Sheppard, Kate Mcauley, Kevin P, Anna Brunning, Chris Goldsbury, Amit and Shika, Willem Jordaan, Anneke Visogie

**Apologies:** Rachel Reid, Stacey Murphy, Kim Olesen, Gema Martin, Fiona Joyce, Sarah Henderson, Lynley Smith, Clair Hanhaussen, Sharon McKeown,

Meeting opened: 7:11pm

Welcome and Introductions

Previous Minutes were read, and confirmed as correct with an amendment of finding out about the 5YPP and if the Cola Structure is to be completed or not. Passed at 7.23pm

### **Matters Arising from Previous Minutes:**

#### **Accounting systems:**

1. Current opening balance of the PTA account is \$1,179.26
2. The PTA will keep track of all their own accounting systems
3. Monthly cash flows will be reported from Sarah to Sharon Smith.
4. Before any money is handed into the office, it will be counted and signed for by both the member submitting it and the office staff as to how much is deposited.
5. Kevin P will organise a receipts book to be put into the office and given to Loretta to store.
6. A Cash kitty of \$1,000 will be held by the members of the PTA for expenses. This will be held in the school safe with another cash book (Kevin to organise cash book). This will take effect from our next fundraiser when cash is collected.

#### **Compassion Freezer:**

1. Monique has applied for Good Neighbour funding for the compassion freezer.
2. The freezer is still reasonably full at the moment, so no cook off needs to be done this term. Monique will keep an eye on this.
3. Monique to follow up how many families are currently utilising this with Paula.

#### **PTA Cricket fundraiser**

1. Monique will make contact in the next week with Jared regarding this.

#### **Good Change Dish Cloths – fundraiser**

1. Kristy from Good Change will come and speak with the kids at assembly on Monday 30 May 2022 at 2.25pm (Sharon S to organise this)
2. Fundraiser will run for 3 weeks and finish on 17 June 2022.
3. Kevin will get sponsorship forms to Sharon S/Anna B to distribute to classes on the day of the assembly.
4. There will be a competition, with the class that raises the most \$\$ will receive ice cream sundaes.
5. For individuals that raise the most \$\$, a book voucher will be awarded (1<sup>st</sup> - \$30, 2<sup>nd</sup> - \$20 and 3<sup>rd</sup> - \$10)

6. It was agreed that all money raised from the Good change fundraiser will go towards maths resources for the school – voted and passed 7.48pm

### **Hot dog Day and Sausage Sizzle**

1. Money raised from this event on 13 April was \$1,179.76
2. There was an unfortunate glitch in the ordering system on the school website which has now been resolved.
3. The next hot dog day will be Thursday 23 June (before Matariki holiday)
4. No Juicies will be sold as Moa has frozen Friday for camp fundraising
5. Kids will order on line again through the website.
6. Kea, Kiwi and Tui classes will be delivered to class at 12.15
7. Fantail and Moa classes will line up from 12.15 and go through a trestle table set up with their orders filled. Class teachers will put stamps on their hand so we know who has ordered one and how many
8. House leaders will help
9. Monique to organise with Loretta to get loaded on to website closer to the time
10. Sausage sizzle will be the last day of term on Friday 8 July. Kim and Sharon to organise this.

### **Colour Run**

1. Will be held at a later date. TBC in term 4.

### **Uniform Sale**

1. Adele still happy to run this.
2. Kevin P to find out if we can hold this on site now
3. Adele to put a message on Pillan's mums and ask Loretta to put a message on Hero requesting more good quality uniform to be donated.
4. Give small house T-shirts away for free as they are not selling.
5. \$180 was made plus 4 payments through eftpos that need to be accounted for.
6. Locate cook books and Adele will sell these at uniform sales.

### **Movie night**

1. Justin and Kat Scholes are organising this
2. Candyfloss, popcorn and lollies to be sold
3. Tickets sold on courts
4. Can opt to buy pizza when you purchase your ticket

### **PTA Flyer to be updated –**

1. Monique finalising dates for flyer and give to Marieken for publishing and then it will go to Lee Simeon to put on the website and also Loretta to put in enrolment packs.

### **Recruiting new PTA members-**

1. Monique drafted a letter and it went out to all Kea, Kiwi and Tui parents on Hero in the week beginning 9 May 2022.

2. We had 3 new parents attend this months meeting, thank you.
3. Monique Spoke with Blayne Fraser and Kelly Lonergan regarding new parents joining from the Kiwi team and none had come forward to date.

### **Graeme Norton Style show**

1. Monique and Sharon S met to discuss this and it was decided that we will look into this for term 2 2023.

### **Bitching Bingo**

1. Tauranga Rowing club and Bitchin Bingo has been booked for 17 September 2022.
2. Monique to put out a save the date in June
3. Monique to get some social media content from bitchin Bingo to advertise.
4. Monique will continue to organise this

### **PTA Constitution**

This is being finalised and will be read and voted on at the next meeting.

### **PTA member attending BOT meetings**

1. It was discussed and voted by majority vote that it would be beneficial for a PTA member to attend BOT meetings (they will have no speaking rights or vote)
2. Willem Jordan was nominated by Monique Geraghty and seconded by Sharon Smith to take on this role and provide a report at each PTA meeting.
3. Monique will contact Scott Hamilton BOT chair to discuss this
4. A BOT member will also be invited to attend PTA meetings

### **Staff 'wish list' for items to be funded by the PTA**

1. Anna Brunning and Temira Slatter the PTA staff reps have created a google document for staff to add things to a wish list of things to be funded by the PTA.
2. See attached wish list.
3. Please look at the wish list and vote on your top 3 priorities – to be confirmed at the next meeting by those present at the meeting.
4. Each fundraiser that takes place now will be earmarked towards raising funds for a specific item/items on the wish list that will be prioritised by the PTA

### **General Business**

#### **Privacy of children's names on the school website**

1. It was noted that currently names of all children enrolled in Pillans Point School can be gained from typing a childs name into the website (with auto fill enabled)
2. From a privacy perspective, Kevin P will look to get this changed so that the childs full name needs to be typed in and no other names will show in the process

## **Streaming of sports games**

1. Willem to look in to the possibility of streaming NZ vs Ireland rugby match in the hall and selling tickets.

## **Up-coming Events:**

- Hotdog day – Thursday 23 June
- Sausage Sizzle – Friday 8 July
- Good Change dish cloth fundraiser 30 May to 17 June
- Movie night – Friday 17 June

## **Actions:**

- Monique to update action list and fundraising goals
- Monique to make contact with Jared (green keeper at Bay Oval) for cricket 2023
- Sharon S to continue working on Good Change fundraiser
- Kevin P to get mathathon fundraising document to Sharon Smith and Anna Brunning
- Monique to get something on Hero for hotdog day and order Hotdog supplies for Thursday 23 June
- Adele to manage uniform sale
- Kevin P to check if uniform sale can now be held on site after/before school
- Kevin to find out who is doing grant applications at present
- Monique to check with Graeme to follow up on 5YPP and 10 YPP and if the covered 'cola' structure is in there for the courts and the continuation of the footpath around the field and if the funding is there for this.
- Monique to amend dates on PTA flyer, give to Marieken to update and pass on for new enrolment packs and give to Brook/Lee Simeon for enrolment packs and website.
- Graeme talk to Marty on BOT regarding Te Reo signage around the school grounds.
- Monique to continue with Bitchin Bingo
- Kevin P to get cash books (x2) to keep in office and cash box for accounting systems
- Monique to follow up with Paula on numbers utilising compassion freezer this term
- Monique to contact Scott Hamilton regarding PTA member attending BOT meetings
- Sharon S to organise Kristy from Good Change to speak at assembly on 30 May 2022
- Adele to put a message on Pillan's mums and ask Loretta to put a message on Hero requesting more good quality uniform to be donated.
- Adele to locate cook books to sell at uniform sales
- Monique to finalise Constitution for vote next meeting
- Willem to look in to the possibility of streaming NZ vs Ireland rugby match in the hall and selling tickets.
- Kevin P will enquire about having auto fill removed from school website when searching for child's name
- Once fundraising ideas have been decided, staff to get \$\$ amounts/quotes for items
- Everybody look at attached wish list and choose your top three priorities to bring to the next meeting

- Kim Oleson and Sharon M to organise sausage sizzle on last day of term Friday 8 July
- Justin and Kat Scholes to organise movie night on 17 June 2022 in the Hall.

Thank you to those that came.

If I have missed anything, please let me know 😊.

Meeting concluded 8.30pm

Next PTA meeting 7pm, Monday 20 June 2022 in the staff room.